

# Peninsula Bible Church Cupertino

## Volunteer/Church Driver Application Form

### Confidential

I am applying to be a:

\_\_\_\_\_ **Volunteer Driver** (drive minors in my personal vehicle or PBCC vehicle): Fill out entire form including sections in gray.  
 or \_\_\_\_\_ **Church Driver** (drive church-owned or borrowed vehicles): Fill out entire form except for sections in gray.

The purpose of this form is to protect those participating in church activities by being selective in the designation of persons authorized to drive personal and/or church owned vehicles for church sponsored trips. Please fill out this form and return it, along with copies of your driver's license and your current vehicle insurance declaration page (if applying to be a Volunteer Driver) to the church business administrator. A new Church/volunteer Driver Application Form must be filled out each calendar year. All references to *church* or *PBCC* in this application mean Peninsula Bible Church Cupertino in Cupertino, California.

#### Section I: Personal Information

Name: \_\_\_\_\_ Driver's License #: \_\_\_\_\_  
                     Last                    First                    Middle                    Expiration Date: \_\_\_\_\_  
 Address: \_\_\_\_\_ Number Years Driving Experience: \_\_\_\_\_  
 City \_\_\_\_\_, CA. \_\_\_\_\_ (Zip) Date of Birth: \_\_\_\_\_  
 Phone: (home) \_\_\_\_\_ (work) \_\_\_\_\_ (cell) \_\_\_\_\_

**Sections 2 & 3 are required for Volunteer Drivers who will use their own vehicle(s) to transport minors.**

#### Section 2: Vehicle Information: (list any owned vehicles that may be used by you for church transportation)

	License Plate	## Working Seatbelts:
Vehicle #1 _____		
Vehicle #2 _____		

#### Section 3: Insurance Information: (For those applying to be volunteer drivers.) The church requires volunteer drivers of private vehicles to have a minimum amount of liability insurance. (1) \$100,000 liability per person for bodily injury; (2) \$300,000 liability per incident for bodily injury for all vehicle occupants; and (3) \$50,000-\$100,000 liability for property damage. Please list for all vehicles above. **Attach a copy of your policy's declarations page.**

<b>Vehicle #1</b>	Insurance Company: _____	Policy # _____
	Agent: _____	Phone# _____
	1. Liability/person bodily _____	2. Liability/incident _____
		3. Liability property _____
<b>Vehicle #2</b>	Insurance Company: _____	Policy # _____
	Agent: _____	Phone# _____
	1. Liability/person bodily _____	2. Liability/incident _____
		3. Liability property _____

(If more than two vehicles are to be used, please attach the required information for those vehicles.)

#### Section 4: Driving Record Information: Please answer the following:

If yes, please attach a description of the ticket(s), infraction(s), or accident(s) with cause, and any related attendance of traffic school:

Yes \_\_\_ No \_\_\_ Have you been in an at-fault accident within the last three (3) years?  
 Yes \_\_\_ No \_\_\_ Have you been ticketed for moving violations within the last three (3) years?

Note: The church may not use volunteers who answer yes to any of the following. (If your answer is "yes", please indicate why by circling the appropriate responses.)

Yes ___ No ___ Have you been convicted or has your license been revoked or suspended for:		
Reckless or negligent operation of a vehicle	Hit and run	Permitting an unlicensed person to drive
Driving while under license suspension or revocation		DWI/DUI of alcohol or drugs
Using any motor vehicle in the commission of a felony		Unlawfully leaving the scene of an accident
Unlawfully transporting a controlled substance or hazardous material		Evading a peace officer
Operating a vehicle without owner's authority (grand theft)		Speed over 100 MPH

**Section 5: Drivers Requirements and Declarations:**

I certify that for the calendar year \_\_\_\_\_ for which I have volunteered to be a PBCC driver that **(put a check mark in each box that you certify):**

I possess a valid driver's license from the State of California. **Please attach copy of your License.**

**FOR VOLUNTEER DRIVERS ONLY.**

- I understand that it is my responsibility to determine if my vehicle insurance has any liability policy limits or exclusions regarding transporting church groups that might affect my ability to meet the qualifications for a volunteer driver.
- I will maintain the minimum insurance coverage required by the church for volunteer vehicle(s) listed in Vehicle Information and only volunteer to drive when such insurance policies and coverage listed in Insurance Information are in force.
- When driving my privately owned vehicle**, I understand that in case of any accident, injury, or vehicle damage, the church's **liability** insurance policy does not provide **primary or direct** insurance on my vehicles. The church's insurance may take effect only after my personal auto insurance limits are exhausted and does not provide any comprehensive or collision coverage on my vehicles(s). Damage to any private vehicle is the responsibility of the vehicle owner.
- To my knowledge, my vehicle has a current, valid registration and operating license, is in safe operating condition (brakes, tires, etc.) and complies with all applicable California laws.

**FOR BOTH VOLUNTEER AND CHURCH DRIVERS**

- I am in good physical and mental health, it is safe for me to drive and neither my driver's license nor my ability to operate a vehicle is limited by any medical, physical, or emotional restriction or condition.
- I understand that, if approved as a Church or Volunteer Driver, I have a continuing obligation to advise the church of any change in information provided on this form including, but not limited to, involvement in a car accident in which I am cited, any citations for moving violations, non-renewal of license, termination of license, change of insurance company, change in amounts of insurance coverage, termination of insurance, or change in vehicle. I will promptly provide this information.
- I will comply with the **PBCC Driver Expectations** while driving PBCC vehicles and while driving my own vehicle for PBCC events.
- I affirm that I will carefully transport all persons under my care, including obeying all traffic laws and the church transportation policy.
- I affirm that I have read the **PBCC Driver Expectations** and viewed the video **"The Road to Safer Transportation"** within the ten days prior to the date of this application. (Both are available at [www.pbcc.org/Administration/index.php](http://www.pbcc.org/Administration/index.php).)

**In signing this form I certify that the information given by me on this form is true and correct to the best of my knowledge, and grant Peninsula Bible Church Cupertino permission to obtain a copy of my motor vehicle driving record and to conduct any driver or criminal record check deemed appropriate by the church. I release Peninsula Bible Church Cupertino and/or its agents and any person or entity, which provides information pursuant to this authorization, from any and all liabilities, claims, or lawsuits in regard to the information obtained from any and all of the above referenced sources used.**

Driver's Signature \_\_\_\_\_ Date \_\_\_\_\_

(For church use only)

\_\_\_\_ Approved for addition to PBCC Volunteer Driver List  
\_\_\_\_ Declined

\_\_\_\_ Approved for addition to PBCC Church Driver List  
\_\_\_\_ Declined

Administrator's Signature \_\_\_\_\_ Date \_\_\_\_\_